

# **Children, Young People and Family Support Scrutiny and Policy Development Committee**

---

**Monday 19 December 2016 at 1.00 pm**

**To be held at the Town Hall, Pinstone  
Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

---

Councillors Ian Saunders (Chair), Steve Ayris (Deputy Chair), Andy Bainbridge, Olivia Blake, John Booker, Terry Fox, Craig Gamble Pugh, Kieran Harpham, Karen McGowan, Mohammad Maroof, Abtisam Mohamed, Josie Paszek, Colin Ross, Alison Teal and Cliff Woodcraft

## **Education Non-Council Members**

Gillian Foster, Alison Warner, Waheeda Din, Joanna Heery and Peter Naldrett

## **Healthwatch Sheffield**

Alice Riddell (Observer)

## **Substitute Members**

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

---

---

## **PUBLIC ACCESS TO THE MEETING**

---

The Children, Young People and Family Support Scrutiny Committee exercises an overview and scrutiny function in respect of the planning, policy development and monitoring of service performance and other general issues relating to learning and attainment and the care of children and young people within the Children's Services area of Council activity. It also scrutinises as appropriate the various local Health Services functions, with particular reference to those relating to the care of children.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Diane Owens, Policy and Improvement Officer on 0114 27 35065 or [email diane.owens@sheffield.gov.uk](mailto:diane.owens@sheffield.gov.uk)

---

## **FACILITIES**

---

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

---

**CHILDREN, YOUNG PEOPLE AND FAMILY SUPPORT SCRUTINY AND POLICY  
DEVELOPMENT COMMITTEE AGENDA  
19 DECEMBER 2016**

**Order of Business**

---

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 1 - 4)  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting** (Pages 5 - 12)  
To approve the minutes of the meetings of Committee held on 21<sup>st</sup> November, 2016
- 6. Public Questions and Petitions**  
To receive any questions or petitions from members of the public
- 7. Sheffield's Emotional Wellbeing and Mental Health Transformation Programme - In Response to Children in Mind** (Pages 13 - 30)  
Joint report of the Executive Director, Children, Young People and Families and Margaret Ainger, Clinical Director, Children, Young People and Maternity, Sheffield Clinical Commissioning Group
- 8. Work Programme 2016/17** (Pages 31 - 36)  
Report of the Policy and Improvement Officer

**Briefing Papers**

- 9. Scrutiny Prevent Task Group - Update on Recommendations** (Pages 37 - 44)  
Report of the Executive Director, Children, Young People and Families
- 10. Update on Destinations of Learners Affected by the Withdrawal of A Level Courses at Peaks Centre, and Review of Post-16 Provision** (Pages 45 - 48)  
Report of the Executive Director of Children, Young People and Families

**11. Date of Next Meeting**

The next meeting of the Committee will be held on Monday, 20<sup>th</sup> February, 2017, at 1.00 pm, in the Town Hall

---

## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

---

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

This page is intentionally left blank



**Children, Young People and Family Support Scrutiny and Policy Development  
Committee**

**Meeting held 21 November 2016**

**PRESENT:** Councillors Ian Saunders (Chair), Steve Ayris (Deputy Chair),  
Andy Bainbridge, Olivia Blake, John Booker, Terry Fox,  
Craig Gamble Pugh, Kieran Harpham, Karen McGowan,  
Mohammad Maroof, Abtisam Mohamed, Josie Paszek, Colin Ross,  
Cliff Woodcraft and Douglas Johnson (Substitute Member)

**Non-Council Members in attendance:-**

Gillian Foster, (Diocese Representative - Voting Member)  
Alison Warner, (School Governor Representative - Non-Council Non-  
Voting Member)  
Joanna Heery, (Parent Governor Representative - Non-Council Voting  
Member)  
Peter Naldrett, (Parent Governor Representative - Non-Council Voting  
Member)

.....

**1. APOLOGIES FOR ABSENCE**

1.1 Apologies for absence were received from Councillor Alison Teal, with Councillor Douglas Johnson attending as her substitute, and Waheeda Din (Education Non-Council Voting Member) and Alice Riddell (Observer - Healthwatch Sheffield).

**2. EXCLUSION OF PUBLIC AND PRESS**

2.1 No items were identified where resolutions may be moved to exclude the public and press.

**3. DECLARATIONS OF INTEREST**

3.1 In relation to Agenda Item 8 (Support and Services for Young Carers), Councillor Olivia Blake declared a personal interest as Chair of Sheffield Young Carers' Board.

**4. MINUTES OF PREVIOUS MEETING**

4.1 The minutes of the meeting of the Committee held on 19<sup>th</sup> September 2016, were approved as a correct record.

**5. PUBLIC QUESTIONS AND PETITIONS**

5.1 There were no questions raised or petitions submitted by members of the public.

**6. 2016 PROVISIONAL RESULTS - CITY CONTEXT AND SCHOOL PERFORMANCE - NOVEMBER 2016**

6.1 The Committee received a presentation from Pam Smith, Head of Primary and Targeted Intervention, on an interim update in terms of City-wide education attainment in 2016. Ms Smith referred to statistics in terms of attainment at Foundation Stage, and Key Stages 1, 2 and 4, and stated that a more detailed attainment report would be submitted to the Committee's meeting to be held on 20<sup>th</sup> February 2017.

6.2 Also in attendance for this item was Kate Wilkinson, Service Manager, Performance and Analysis Service.

6.3 Ms Smith made specific reference to the significant changes made in terms of the assessment framework in 2016, at Key Stages 1, 2 and 4, with the expected standard at Key Stages 1 and 2 being significantly higher compared to previous years, resulting in a smaller percentage of pupils reaching the expected standard.

6.4 The Committee also received two documents from Learn Sheffield, the Sheffield School Improvement Strategy 2016-2018 and Sheffield Priorities. It was noted that Stephen Betts, Interim Executive Director, Learn Sheffield, was off work, and unable to attend the meeting.

6.5 Members of the Committee raised questions and the following responses were provided:-

- The attainment figures related only to mainstream schools in the City and did not include independent schools.
- Learn Sheffield had done a very good job in terms of establishing positive relationships between all schools, including academies. There had been huge improvements in terms of schools sharing data between themselves, and with the Council, as well as them engaging in a new school categorisation process. Officers were confident that, with these improvements, together with all the other measures implemented, there would be further improvements in terms of attainment in forthcoming Academic Years.
- It was appreciated that the statistics set out in the presentation did not provide a complete picture in terms of contrasts in attainment levels at Key Stages 1 and 2, in those schools in deprived areas of the City. Information was available in terms of the breakdown of the statistics in terms of schools' locality, and this would be included in the report to be submitted to the Committee's meeting to be held in February 2017.
- Just over 30% of primary schools in the City were academies, with a few more primary schools looking to convert to academies in the near future. There had been a recent slowdown in terms of the number of schools converting to academies.

- The recent changes in assessment frameworks at Key Stage 1 had been one of the factors which had contributed to Sheffield's low standing in the national rankings with regard to maths. It was considered, however, that as schools became more familiar with the new types of assessments in the future, this ranking would improve. There had also been a number of changes in terms of how school staff were teaching different subjects, and how children were learning, and when such changes became more embedded, it was hoped improvements would be seen. Partnerships between schools were also viewed as an essential factor, and there were seven localities in the City, where schools were working together, and it was hoped that this would also lead to improved attainment outcomes.
- Officers were working very closely with colleagues in Learn Sheffield in connection with schools providing support for each other. There was a very clear set of criteria in terms of how schools were categorised, and what support they could be expected to receive. Steven Betts had held meetings with the Chief Executive Officers of the multi-academy Trusts in connection with the understanding of this process.
- The inequality gap at Foundation Stage was referring to the distribution in attainment, rather than children's disadvantaged status. The statistics referred to a comparison between those lower performing children with their median cohort. Although there was a high number of children performing lower than others, the gap between the two had decreased over the years. Details of attainment levels regarding disadvantaged children could be included in the report submitted to the meeting in February 2017.
- There were no statistics in terms of the inequality gap at Key Stage 4.
- Overall performance in schools was improving, with specific reference being made to the percentage increase in pupils at Foundation Stage achieving a good level of development, from 59.5% in 2014 to 68.6% in 2016.
- The percentage of pupils reaching the expected standard in reading, writing and maths, at Key Stage 2 was 52% this year, which meant that the gap with the national average, at 53%, had narrowed to 1%. This was a very positive improvement.
- Learn Sheffield had tried, where possible, to use headteachers who had achieved National Leaders of Education or Local Leaders in Education status, but not on an exclusive basis. Learn Sheffield had commissioned work in the summer regarding school improvement.
- Whilst there had been an increase in the number of exclusions at both primary and secondary schools in the City, figures had not been at such a level to lead officers to believe that such exclusions had been made in order to ensure that such pupils, many of whom were lower performing, would not be included in the school's attainment figures.

- The number of schools “below floor or coasting” was expected to reduce from nine in 2015 to approximately four in 2016, and further details on this would be included in the report submitted to the meeting in February 2017.

6.6 RESOLVED: That the Committee:-

- (a) notes (i) the information reported as part of the presentation, together with the responses to the questions raised and (ii) that a more detailed report on City-wide attainment in 2016, could be submitted to its meeting to be held in February 2017; and
- (b) thanks Pam Smith and Kate Wilkinson for attending the meeting, and responding to the questions raised, and also expresses its thanks to officers, teachers and pupils with regard to the positive attainment figures now reported.

## **7. SUPPORT AND SERVICES FOR YOUNG CARERS**

7.1 The Committee received a report of the Acting Director, Children and Families, containing details on the support and services for young carers, with specific reference to the requirements of the Children and Families Act 2014. The report set out details of the requirements under the Act, the progress made against such requirements and what the requirements meant for the people of Sheffield.

7.2 The report was supported by a presentation from Nicola Shearstone, Acting Head of Service, Children and Families, and Chair of the Sheffield Young Carer Strategic Board, and Sara Gowen, Managing Director, Sheffield Young Carers. Prior to the presentation, the Committee viewed a short film made by young carers in the City.

7.3 Nicola Shearstone reported on the requirements of the legislation, which came into force in April 2015, the main requirement of which had been the extension to the right for young carers to have an assessment. She reported on what this meant for young carers in Sheffield, the Act in terms of the Sheffield context and the implementation of young carer assessments. Sara Gowen reported on the data on assessments, the ongoing developments with regard to data collection, future developments of the young carers’ assessments, feedback provided by young carers and some of the broader developments that impacted on young carers. Ms Shearstone concluded by referring to the next steps and recommendations for consideration by the Committee.

7.4 Members of the Committee raised questions and the following responses were provided:-

- Referrals regarding young carers were received from a wide range of organisations and agencies, with the majority coming from schools or Multi-Agency Support Teams (MASTs). Whilst it was not stipulated in the Act that there was a requirement on health services to support young carers, it was hoped that, through the support of this Committee, as well as other agencies, there should be some form of mechanism to ensure that all organisations and

agencies could be held to account in terms of supporting young carers. There was a wide range of responses in terms of the level of support received by young carers in schools, and although there had been a considerable level of work with schools in terms of providing support for young carers, it was apparent that there were still a large number of organisations which were not aware of where young carers could be sent to receive relevant support. Work had commenced with Council partners with regard to identifying the most appropriate services available in terms of the provision of support.

- Whilst officers were comfortable with the level of policies and procedures in place to provide relevant levels of support for young carers, it was hoped, and acknowledged, that all young carers did not require a high level of support. It was acknowledged that there was a need to identify the young carers, at the earliest possible opportunity, and then identify the level of support they required.
- In terms of trying to identify young carers, and to make it easier for young carers to identify themselves, a considerable amount of work had been undertaken in schools, which had included all schools having at least one assembly during each school year, on the subject. Following this, all pupils would then complete a questionnaire, which would provide an opportunity for young carers to identify themselves in confidence, if they felt it necessary. It was hoped that the National Health Service would adopt a similar practice. It had also been identified that there was a need for people to be trained to be able to identify young carers, specifically in terms of noticing certain signs and asking relevant questions. There needed to be continuous assessment on the basis that young carers' needs could change at any time.
- There was a range of support measures that schools could offer to young carers, including showing leniency in terms of the times they arrived at school, making concessions in terms of homework and allowing reasonable access, when appropriate, to their mobile phones.
- The Local Authority has a responsibility for the assessment of young carers under the Act, although officers were aware that a number of assessments were carried out by other organisations or agencies. There was no accurate record in terms of the number of young carers and assessments, and it was hoped that, by better information-sharing between relevant organisations and agencies, this could become a lot clearer. One of the main challenges was how the Local Authority could influence/request other organisations and agencies to undertake assessments. It was hoped that a move towards locality-working would enable the Local Authority to gain better knowledge of the position.
- It was appreciated that 36 assessments undertaken in 12 months appeared a relatively low figure, but it was believed that many more assessments had been undertaken, albeit not recorded, or notified to the Local Authority. It had been identified that there was a need to ensure that both Council officers and officers from other organisations and agencies logged details of all

assessments made. Work has commenced on rolling out early help meetings, with around 60% of schools being involved. Handsworth Grange Secondary School send out an information pack to all new starters, which included information on this issue. Also, Sheffield Young Carers ran a school network, with 54 schools involved.

- The level of co-operation from schools, in connection with identifying and offering help and advice to young carers, varied considerably. Whilst, ideally, the Local Authority would welcome a high level of co-operation from all schools in the City, it was appreciated that this was not always possible due to other pressures placed on schools.
- Referrals in terms of assessments were received from across the City. However, there tended to be more referrals from deprived areas, where people's health wasn't as good.
- The Local Authority did not have any specific powers to request schools to co-operate in terms of referrals, or provide assistance for young carers already identified. It was suggested that contacting school Governing Bodies or Multi-Agency Support Teams may help to make schools more aware. There was also no legal requirement on the part of the Health Service to make referrals or undertake assessments, although progress had been made in terms of raising the awareness of the issue with colleagues in the Service. It was believed that at the present time, a higher number of children were receiving support, than the number of assessments made. One other initiative that had been identified was making a request for all schools to identify a Young Carers' Champion.

7.5 RESOLVED: That the Committee:-

- (a) notes the contents of the report now submitted, the information reported as part of the presentation, and the responses to the questions raised;
- (b) further notes:-
  - (i) that the current revision of the Young Carer Multi-Agency Action Plan will ensure further development of the needs around the young carer assessment; and
  - (ii) notes and supports further developments that are required in relation to:-
    - (A) improving transition arrangements for young carers into adulthood;
    - (B) statutory and voluntary services working with young carers to continue to implement the legislative requirements;
    - (C) statutory and voluntary services continuing to identify ways in which to increase the number of young carer assessments being completed;

- (D) identifying ways in which to improve the processes that will allow for a whole family approach to caring; and
  - (E) the Local Authority continuing to work to strengthen the local data available in relation to young carers and their needs, which in turn, will support commissioning arrangements;
- (c) requests the Chair to contact Councillor Jackie Drayton (Cabinet Member for Children, Young People and Families) and the Executive Director, Children, Young People and Families, to ask that they write to all schools in the City to encourage them to nominate a Young Carers' Champion; and
- (d) thanks Nicola Shearstone and Sara Gowen for attending the meeting, and responding to the questions raised.

## **8. WORK PROGRAMME 2016/17**

- 8.1 The Committee received a report of the Policy and Improvement Officer, setting out the Committee's remaining Work Programme for 2016/17.
- 8.2 The Chair stated that, at present, the further report on attainment was scheduled to be submitted in the form of a briefing paper, to the Committee, at its meeting on 20<sup>th</sup> February, 2017. However, given some of the points raised at this meeting, and in the light of the remaining items on the Work Programme, the Chair proposed that the Committee agree that the nature of the further report be discussed by himself, the Deputy Chair and the Policy and Improvement Officer, to agree a suitable way forward.
- 8.3 Alison Warner raised the point that the Government's "Education For All" Bill had now been dropped, so the briefing paper on "Education Excellence Everywhere White Paper", scheduled for 20<sup>th</sup> February, 2017, could now be removed from the Work Programme. However, it was accepted that this was a policy area that the Committee would want to keep a watching brief on.
- 8.4 RESOLVED: That, subject to the amendments relating to the issues now reported, the Committee approves the remaining Work Programme for 2016/17 as detailed in the report now submitted.

## **9. SCHOOL PLACES PLANNING UPDATE**

- 9.1 The Committee received and noted a report of the Executive Director, Children, Young People and Families, providing an update on school places needs in Sheffield, together with details of the Government's recent announcement on grammar schools and, attaching as an appendix, an analysis of need in the south west of the City.

## **10. SHEFFIELD PARENT CARER FORUM - STATE OF SHEFFIELD 2014 - UPDATE**

- 10.1 The Committee received and noted a report of the Executive Director, Children, Young People and Families, providing an update on the Sheffield Parent Carer Forum – State of Sheffield 2014, setting out an update on the actions underway, describing the activity still to be completed and further work to be undertaken, and proposing a number of actions to improve co-working between the City Council and the Sheffield Parent Carer Forum in the future.

**11. DATE OF NEXT MEETING**

- 11.1 It was noted that the next meeting of the Committee would be held on Monday, 19<sup>th</sup> December 2016, at 1.00 pm, in the Town Hall.





## Report to the Children, Young People and Family Scrutiny & Policy Development Committee Monday 19<sup>th</sup> December 2016

---

**Report of:** Jayne Ludlam Executive Director Children, Young People and Families (SCC) & Margaret Ainger, Clinical Director Children, Young People and Maternity (Sheffield CCG)

---

**Subject:** **Sheffield's Emotional Wellbeing and Mental Health Transformation Programme, in response to Future in Mind.**

---

**Authors of Report:** Bethan Plant, Health Improvement Principal (Public Health, SCC) [bethan.plant@sheffield.gcsx.gov.uk](mailto:bethan.plant@sheffield.gcsx.gov.uk)

Matthew Peers, Commissioning Manager (SCC & Sheffield CCG) [matthew.peers@sheffield.gov.uk](mailto:matthew.peers@sheffield.gov.uk)

Kate Laurance, Head of Commissioning (Children, Young People and Maternity), Sheffield CCG  
[kate.laurance@nhs.net](mailto:kate.laurance@nhs.net)

---

### Report Overview

This report provides the Children, Young People and Family Scrutiny & Policy Development Committee with an update on the progress of Sheffield's Children and Young People's Mental Health Transformation Plan. The report has been presented to the Committee to enable it to scrutinise the plan, examine areas of challenging implementation and to support the transformation programme going forward.

Sheffield's transformation plan has been developed in response to a national government document called Future in Mind (2015). Future in Mind describes how children's mental health services need to be transformed around five areas:

- Access and Waiting Times.
- Accountability and Transparency.
- Caring for the Most Vulnerable.
- Developing the Workforce.
- Early Intervention and Resilience.

This report describes what we are doing in Sheffield to transform children's mental health services in these areas. The first part of the report describes the overall transformation programme, whilst the second part focuses specifically on the work that has been undertaken in schools. This approach was agreed after a meeting with the Committee's chair. Originally the Committee requested a report focusing on work in schools. However it was agreed that an overview of the whole transformation programme, as part of the report would be helpful, in order to set the context of the work that is taking place in schools.

### **Key Points**

A range of transformation programmes are taking place – over 25.

- Sheffield's Transformation Plan has been identified as one of the top 18 in the country.
  - Progress has been made across a range of areas since funding was awarded in January 2016, including the Healthy Minds Framework, the development of a suicide prevention pathway and the reduction of waiting times for specialist CAMHS services.
  - Sheffield has strong engagement of children and young people in the programme and a growing relationship with parents and carers.
  - However a number of challenges remain including shortage of clinical staff to recruit nationally, historic underfunding in children's mental health services, competing priorities for limited funding, commissioning issues between NHS England and local areas and the pace of change required for services which are facing increased demand.
  - There is a commitment and need to improve performance/quality issues within the current EWBMH provider (SC NHS FT) – CAMHS, as a result of the CQC judgement (October, 2016) for the Sheffield CAMHS provision.
  - Work in schools is a key element of the transformation programme, with the Healthy Minds Framework due to be rolled out to over 40 schools in 2017.
  - Commissioners are continuing to work with a range of providers and services to ensure that mental health support is enhanced for all Sheffield schools, as well as the schools which receive the Healthy Minds Framework.
  - Priorities for the next year include roll-out of the Healthy Minds Framework, redesign of specialist CAMHS services, integration and/or alignment of the transformation programme across other work areas such as Inclusion and Early Help and the provision of a section 136 suite at Becton to prevent children and young people ,who experience a mental health crisis, from being held in a police cell.
-

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	<b>x</b>
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	<b>x</b>
Other	

**The Scrutiny Committee is being asked to:**

See section 6 Recommendation

---

**Background Papers:**

- [2013-14 Emotional Wellbeing and Mental Health Needs Assessment.](#)
- [Emotional Wellbeing and Mental Health Transformation Plan.](#)

**Category of Report:** OPEN

---

**Report of the Executive Director Children, Young People and Families  
(SCC) Jayne Ludlam & Clinical Director (Sheffield CCG), Margaret Ainger**

**Sheffield's Emotional Wellbeing and Mental Health Transformation  
Programme in response to Future in Mind**

**1. Introduction/Context**

The decision to focus on emotional wellbeing and mental health follows the Scrutiny Committee's annual meeting held with young people in April 2016. This report outlines delivery of our local Future in Mind Local Transformation Plan (LTP) to redesign and improve services to support children and young people's emotional wellbeing and mental health (EWBMH). It includes a particular focus on early intervention and support in school settings to develop children and young people's resilience and support low level mental health issues.

Future in Mind is a national report which was completed by the Children and Young People's Mental Health Taskforce, in conjunction with the Department of Health, Department for Education and NHS England (NHSE) in March 2015. The report provides recommendations to make it easier for children, young people and parents/carers to access health and support when needed and to improve how child and adolescent mental health services (CAMHS) are organised, commissioned and provided. In Sheffield, CAMHS is provided by Sheffield Children's NHS Foundation Trust.

Across the country Clinical Commissioning Groups (CCGs) were given the opportunity to develop LTP's in order to access funding to deliver Future in Mind at a local level. In providing this opportunity to CCG's, there was an expectation from NHSE that LTP's would be developed jointly between CCG's and local partners such as local authorities. In Sheffield, our existing joint working relationships enabled the plan to be developed jointly between Sheffield CCG and Sheffield City Council, with the input of wider partners such as the voluntary sector, schools and children and young people.

In October 2015, Sheffield submitted its LTP to NHSE and following a rigorous assurance process was successful in receiving £1.3million per year for the next five years (subject to quarterly assurance monitoring via NHSE) to deliver our transformation programme, starting in January 2016.

This report describes the focus and priorities within our LTP and progress to date, with a specific focus on the development of our early intervention/school based work.

## 2. Future in Mind

### 2.1. Future in Mind Programme Delivery

Delivery of our Future in Mind programme has been underway for just over twelve months, commencing in October 2015. Following the assurance process by NHSE our Sheffield LTP has been cited to be amongst the top 18 plans (Education Policy Institute, 2016 - <http://epi.org.uk/wp-content/uploads/2016/08/progress-and-challenges.pdf>)

To help us develop our LTP, we completed a comprehensive needs assessment (<https://www.sheffield.gov.uk/caresupport/health/health-wellbeing-board/JSNA.html>) for children and young people's emotional wellbeing and mental health locally.

This helped us identify gaps and priorities so as to ensure that redesign and transformation is implemented where needed and where it will have the greatest impact. We estimate that:

- 50% of mental illness in adult life (excluding dementia) starts before age 15 and 75% by age 18.
- In Sheffield it is estimated that approximately 7,000 children between the ages of 5-15 years have a clinically recognisable mental health disorder.
- 36% of Y10 young people in Sheffield have had feelings so bad that they couldn't cope at least once (Every Child Matters Survey)
- We also know that levels of self-harm and eating disorders are increasing in Sheffield

We also completed a self-assessment process against the priorities for Future in Mind as we developed our LTP, in order to identify areas for development. The results of our self-assessment are on page 39 of our LTP (<https://goo.gl/TkW4MQ>)

Consequently, we developed our Future in Mind Transformation Vision:

***In Sheffield we want every child and young person to have access to early help in supporting their emotional wellbeing and mental health needs. As a city we want to develop children and young people's resilience and coping strategies. We will transform the quality and availability of our services from early help through to specialist provision. We want services to be delivered in the community, closer to home, targeted to the most vulnerable and for fewer children and young people to require specialist mental health services.***

In order to deliver this vision, our transformation plan focuses on five key priorities:

- Access and Waiting Times.
- Accountability and Transparency.

- Caring for the Most Vulnerable.
- Developing the Workforce.
- Early Intervention and Resilience.

We have aligned our priorities to the themes of Future in Mind to ensure that we deliver Future in Mind’s recommendations. Each priority area has a defined work stream which oversees and progresses the areas of work associated with each priority. Each workstream has a range of professionals from different organisations and a named lead officer/manager who is responsible for the progress of the group. The focus of each workstream is outlined in the infographic.

We also have a robust governance structure which means that each workstream feeds directly into our local Emotional Wellbeing and Mental Health Executive Group which is jointly chaired by Sheffield City Council (Director of Children and Families) and Sheffield CCG (Head of Commissioning, Children, Young People and Maternity).

The Emotional Wellbeing and Mental Health Executive Group then report’s its progress to the Children’s Health and Wellbeing Transformation Board, and ultimately the Health and Wellbeing Board.

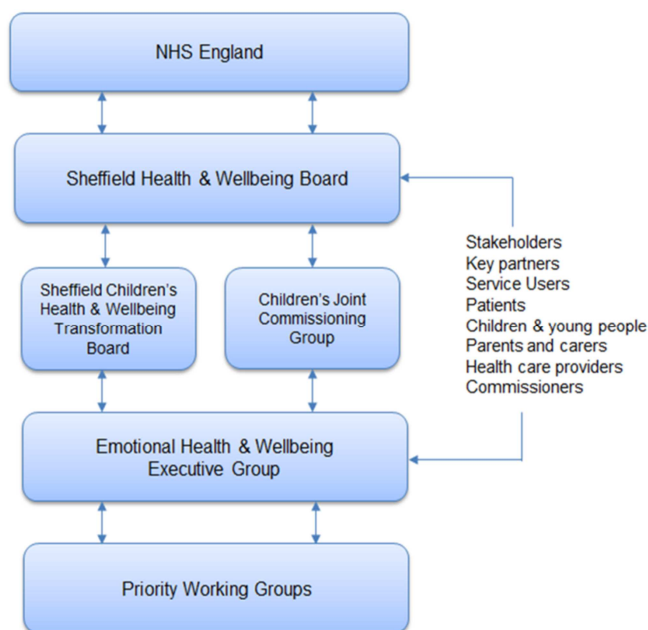


Figure 1 Overview of governance structure

## 2.2 LTP Work Stream Priorities



Figure 2 Areas of work for each priority area

## 2.3 Consultation and Engagement

Development of our LTP has been in partnership with children, young people, parents and carers. It has also included addressing priorities and concerns previously identified via the Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee when it considered CAMHS in 2014. We have developed a number of approaches to facilitate and embed consultation and engagement in our transformation programme:

- Attendance at the student health and wellbeing board to engage and work with both the University of Sheffield and Sheffield Hallam University.

- Consultation with young people on a range of areas including the development of the Let's Talk Directory, the refresh of the LTP and the re-specification of CAMHS.
- Delivery of workshops to progress areas of programme, for example we have held three workshops on eating disorders to give stakeholders the chance to contribute to the development of an eating disorders specification for Sheffield.
- Development of the Young Commissioners programme with Chilypep which allows young people to take part in the commissioning process.
- Engagement with school governors through Learn Sheffield.
- Engagement with the Parent Carer Forum (PCF) through PCF leads and articles in the PCF newsletter. We are prioritising the expansion of our parent/carer engagement in 2017 which will include a Future in Mind workshop, and a survey to illicit the views of parent/carers on children's mental health.
- Engagement with the school sector through Learn Sheffield, the CAMHS School Link Pilot, the Interchange pilot and wider school based work that is delivered through Inclusion and MAST.
- February 2016 stakeholder engagement which allowed approximately 100 people from across the city to contribute to the development and delivery of the plan.
- March 2016 Health and Wellbeing Board public meeting where members of the public attended and discussed the progress of the transformation plan and issues that need to be addressed.
- Representation of children and young people on all workstreams and attendance of Chilypep at the Emotional Health and Wellbeing Executive Group.
- Children and young people have been involved in the development of our transformation plan and have articulated that work in schools is required to reduce stigma and promote support for pupils. We have recently launched a local campaign to raise awareness of mental health issues. <https://www.facebook.com/NotTheOnlyOneSTAMPoutstigma>

### **3. Transformation progress (including a specific focus on delivery of work in school settings)**

Our LTP refresh provides a comprehensive overview of progress for each of the Future in Mind Priority Work Streams. This document has previously been shared with the Scrutiny Committee and can be accessed via the following link:

<https://www.sheffield.gov.uk/caresupport/health/future-in-mind-transformation.html>



The following aims to provide a more detailed update on the development of work a number of priority areas, followed by a section focusing on the progress of work in school settings which is driven forward via the Resilience, Prevention and Early Intervention work stream.

### **3.1 Improving Access to Emotional Wellbeing and Mental Health Services (including waiting times)**

One of the key challenges is to improve how and when children, young people and families access mental health services. As a city we have high use of inpatient CAMHS beds in comparison to other local areas. For some children and young people clinical inpatient treatment is essential. However locally we need to develop a range of specialist support services for children and young people with acute mental health needs. Our transformation plan focuses on establishing a community based model of care to reduce the need for young people to stay in hospital. This includes the development of our Supportive Treatment and Recovery (STAR) Service with phase one due to be delivered from March 2017 by SC NHS FT

The STAR Service, previously called Home Intensive Treatment Service, aims to deliver clinical support in community settings, with the aim of preventing a child or young person requiring tier four CAMHS support. In the tier system, STAR is often referred to as tier 3.5, as it aims to provide a short period of intense community support for approximately 12 weeks for those children in young people in tier three, who are at risk of being referred to tier four.

Phase one of our STAR Service will support children and young people with the condition of deliberate self-harm. This cohort of children and young people has been selected following an analysis of referrals into tiers three and four of CAMHS, which identified this group as having high needs which the STAR would be able to support effectively.

Sheffield has committed to ensuring 'parity of esteem' meaning that children and young people should have equal access to emotional wellbeing and mental health services as they do for physical health services. There is a significant focus on reducing waiting times for access to CAMHS with a commitment that all referrals are seen within 18 weeks (as for physical health referrals). As of end of September 2016, 12.4% of patients were waiting 18 weeks or more for their first appointment. This is an improvement from the position at the end of May 2015 (referenced in the 2015 Transformation Plan), which showed that 25% of patients were waiting more than 18 weeks for their first appointment. By the end of October 2016, the number of patients waiting 18 weeks or more has reduced to 5.46%.

## CAMHS Monitoring Report - as at 30th September 2016

### 1. Referrals into Service:

Month	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Total
Total Referrals Received	305	237	216	226	244	255	254	283	236	208	171	212	2,847
Referrals Accepted	211	183	173	179	178	188	201	223	200	171	131	152	2,190
Referrals Signposted	94	54	43	47	66	67	53	59	36	37	38	48	642
Pending decision	0	0	0	0	0	0	0	1	0	0	2	12	15

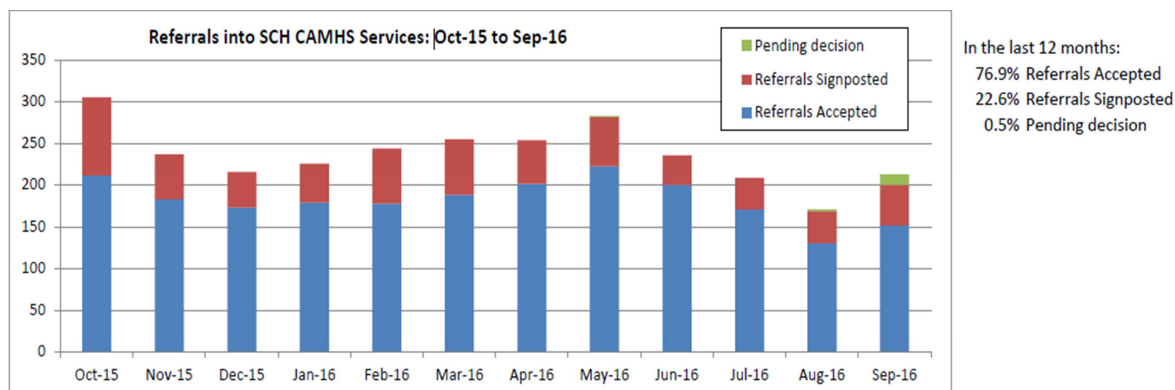


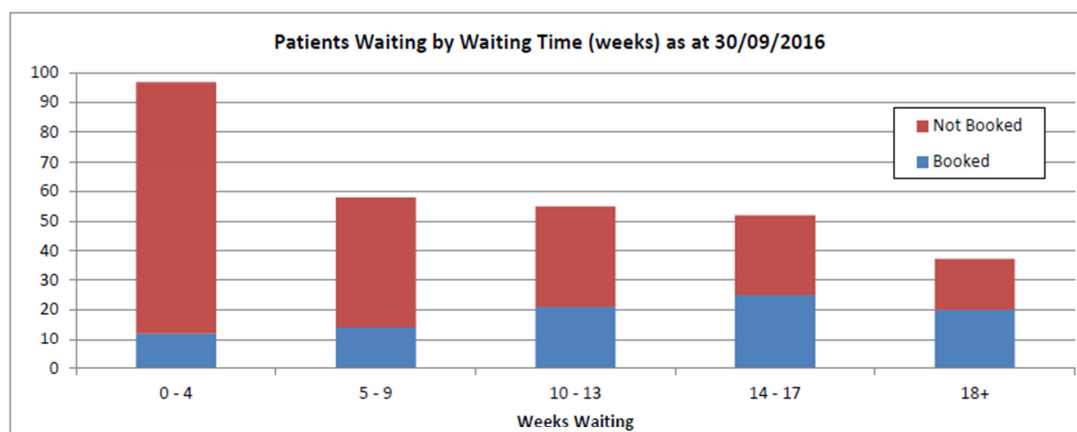
Figure 3 Referrals into SCH CAMHS Services Oct 15-Sept 16

## CAMHS Monitoring Report - as at 30th September 2016

### 6. Patients waiting by Weeks waiting:

Weeks waiting	0 - 4	5 - 9	10 - 13	14 - 17	18+	Total	%
Booked	12	14	21	25	20	92	30.8%
Not Booked	85	44	34	27	17	207	69.2%
Total	97	58	55	52	37	299	100.0%
%	32.4%	19.4%	18.4%	17.4%	12.4%	100.0%	

The longest waiter is for the Community CAMHS Teams (Tier 3 Common Mental Health Conditions) and has currently waited 34 weeks.



45.9% of those waiting 18 weeks and over have not an appointment booked

Figure 4 Waiting time for Community CAMHS Team as at 30th September 2016

## 3.2 Eating Disorders

Future in Mind includes a specific focus on the treatment and redesign of services to support children and young people with eating disorders. Each financial year a specific financial allocation from our Future in Mind central

funding is ring fenced to be prioritised for improving eating disorders services which is subject to NHS assurance processes.

To develop our eating disorder specification for Sheffield, we are currently running three multi-agency workshops to engage Sheffield's numerous eating disorder providers in the development of the new specification. This approach is enabling us to produce a service specification for Sheffield which has been co-created with eating disorder providers and children and young people. We are aiming to have a service specification approved by the end of February 2017.

### **3.3 Crisis Care - improve crisis response**

Building work on the new section 136 suite at Becton will be by the end of December 2016. We have agreed a staffing model for the new provision with Sheffield Children's NHS Foundation Trust and a mobilisation plan has been agreed by partners and stakeholders. We anticipate this service will be in place at the latest by April 2017, with staff due to be in place at the start of March 2017 (to undertake four weeks of training prior to the suite opening). In the interim, an arrangement for the provision of a section 136 health place of safety for 16 and 17 year olds continues to be in place, through Sheffield Health and Social Care Trust. There have been no young people detained in a police cell under a section 136. We are also in the process of securing revenue funding for our innovative 'Crisis Café'; due to launch in 2018, this will be based at Star House in Sheffield city centre.

### **3.4 Parenting**

Sheffield currently delivers a range of parenting support to families, predominantly using two evidence based models which are reported as having amongst the strongest evidence based outcomes. These are the Triple P Positive Parenting Programme and the Webster Stratton Incredible Years models. Both programmes are based on social learning theory and cognitive behaviour therapy and offer a strong emphasis on relationships and communication between parent / carer and child, and building resilience in children. These approaches are endorsed by Future in Mind are an important element of our early intervention work.

Sheffield has also adopted a mixed model of evidence-based parenting delivery in order to best respond to multiple and changing needs of families. In addition to the two main programme suites, we have added programmes that cater for specific target groups such as, the "You and Me Mum Programme" for parents who have experienced domestic abuse.

This supports Future in Mind by enabling access at the earliest point and working with parents to promote emotional wellbeing. In addition, the delivery of a 'population' based approach seeks to effect a cultural change in the perception of parenting as a universal offer that supports and places value on parents in their role.

### 3.5 Workforce

Our workforce group is focusing on the development of a workforce development plan for Sheffield. This plan would apply to anyone who works with children and young people and would stipulate what mental health training that professional requires. The training required will vary depending on the level of contact that professional would have with children and young people, and their typical skill level. Figure 3 shows the draft workforce development model, with different levels of training depending on a professional’s knowledge of mental health.

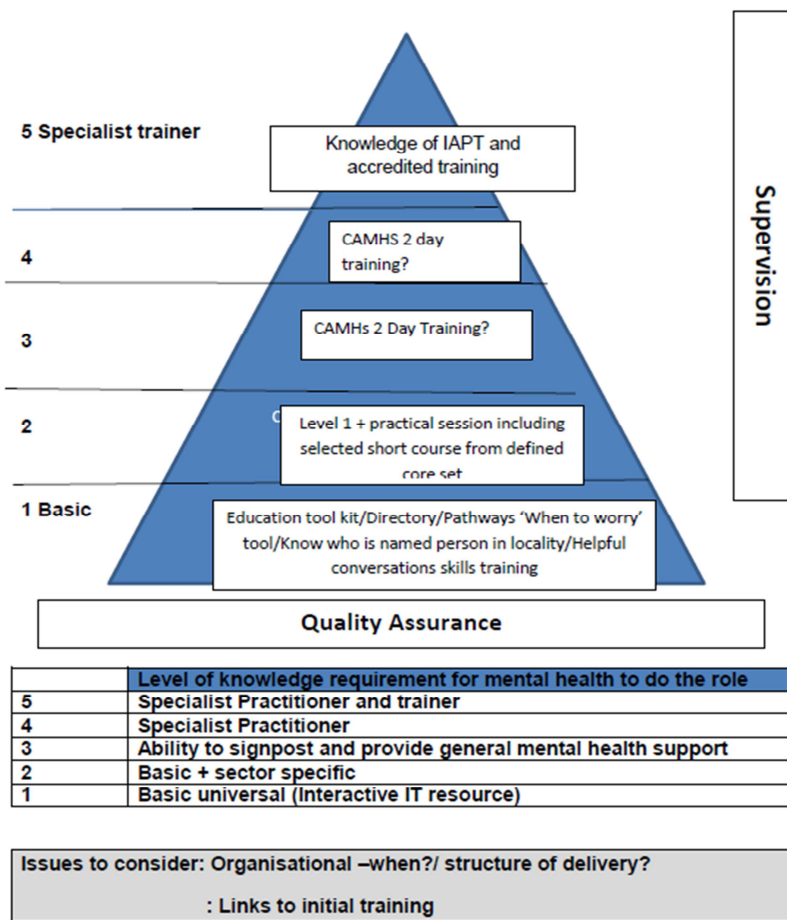


Figure 5 Draft workforce development model

Sheffield CAMHS also continue to be active members of the Children and Young People – Improving Access to Psychological Therapies (CYP-IAPT) programme, which forms part of the Transformation Plan. Dr Claire Pearson, is the service lead for Sheffield CYP-IAPT, and is also the clinical lead for CYP-IAPT in the North-East collaborative and a member of the National CYP-IAPT programme.

This year, Sheffield was part of a pilot to include Tier 4 in the CYP-IAPT transformation programme and was one of the few services in the country to take up this offer; Tier 4 has had two staff train on the service leads programme, one person trained as a systemic practitioner and two members of

staff train on the enhanced evidence based practise course (EEBP). In Tier 3 CAMHS we have had trainees in CBT, IPT and systemic practise this year. We have also trained two staff as IPT supervisors

Sheffield CAMHS have also formed a CYP-IAPT partnership with Sheffield City Council which has allowed Sheffield City Council to have two trained practitioners in parenting and four in EEBP, all with supervision from Tier 3 CAMHS this year. We continue in our partnership with Chilypep in terms of user involvement and this continues to be successful.

In the past few months, NHSE have launched the Principle Wellbeing Practitioner (PWP) programme. If Sheffield secures a place on this programme, we will have a number of PWP staff who will be funded by NHSE for one year. PWP's are low level mental health intervention workers, specialising in anxiety and depression. We are exploring a number of options for how PWP's could operate in Sheffield. If we are successful in securing PWP's, they will form part of our CYP IAPT programme and wider workforce transformation.

### **3.6 Transition**

The Emotional Wellbeing and Mental Health team has recognised that the local transition process requires further review and that improvements need to be made. There is a proactive multiagency Transition Group lead by the Emotional Wellbeing and Mental Health team. Local transition policies are to be audited for compliance and effectiveness between November to January 2016 and a transition specification is to be developed which will build on previous work and be undertaken by February 2017.

We have listened to, involved and learnt from young people and their families and understand what they want from their care. We have mapped their journeys and experiences to inform the process through Chilypep. We will utilise the existing national guidance to ensure young people are appropriately supported through their transition, we continue to develop services that are tailored to meet the needs of young people transferring from children's health services and include extra training for health care staff in caring for young people. We need to ensure GPs and other key professionals are more involved at an earlier stage in planning for transition across all age ranges.

### **3.7 Children and Young People's Suicide Prevention Pathway**

The care for the most vulnerable work stream has prioritised the development of the young people's suicide prevention strategy, producing a draft document which is out for consultation until the end of November. This includes the local vision for safeguarding young people through an early intervention and prevention strategy of developing emotional wellbeing support in schools and through a partnership approach to a range of services for vulnerable young people, including the development of a YIACS (Youth Information Advice and Counselling Service) a one-stop-shop for young people up to the age of 25 supporting access a range of health and wellbeing provision.

The strategy provides resources for professionals, young people and those affected by attempted or completed suicide. STAMP (young people's mental health ambassadors, supported by Chilypep) has contributed to the consultation and development of the strategy which is due to be launched in March 2017. Workforce training will be provided by Sheffield Safeguarding Children Board and CAMHS, including thresholds and referral pathways. Resources will be designed and developed for young people including information on where to access support in a crisis.

## **4. Work in Schools**

### **4.1 Context**

Transforming mental health support in schools is a long standing goal for Sheffield. In 2013-14 the first Interchange pilot was delivered in Park Academy. This pilot tested the impact of providing mental health counselling in schools. This pilot evaluated well, and a number of initiatives have been piloted following this to further test the best way to support mental health in schools. As a city, we have now endorsed the Healthy Minds Framework as the approach that we want to roll-out to schools. This section provides an overview on the various areas of work that is taking place in schools and our next steps.

### **4.2 Interchange Pilot**

From September 2015-July 2016 Sheffield City Council delivered the Interchange pilot in localities A, C and F2 (encompassing over 40 schools). This pilot scaled up the offer at Park Academy and was externally evaluated by the University of Sheffield. Elements of the pilot evaluated well, such as the counselling service provided and the support from all professionals to develop the model. However, the evaluation also found that a "whole-school approach" to mental health support was required. A whole-school approach means that mental health support is embedded across a school and is integrated into the daily lives of staff and pupils. This was not provided as part of the Interchange offer – which focused specifically on providing additional counselling support, rather than looking at the whole school system. Consequently, the decision was taken to end this pilot at the end of the school year in July 2016.

### **4.3 CAMHS School Link Pilot**

Sheffield is one of 22 areas in the country (and one of two in Yorkshire and Humber) who are implementing a national pilot scheme called CAMHS School Link, as part of our transformation programme. This is a national funded pilot by the Department for Education, the Department of Health, with match funding from Sheffield CCG.

The pilot involves 'in reach' from Child and Adolescent Mental Health Services (CAMHS) into schools, with funding used to deliver training and release CAMHS/school staff to take part in the pilot. Ten schools (4 secondary and 6 primary schools) have been taking part in the CAMHS School Link pilot.

The 22 pilot areas have all taken different approaches to delivering the pilot. In Sheffield, we have established a multi-agency steering group and we have used the pilot itself to develop and test our Healthy Minds Framework. This framework advocates a whole-school approach to mental health support that brings CAMHS staff, school-based staff and other professionals closer together to support children and young people. Section 4.4 explains this further.

#### 4.4 The Sheffield Healthy Minds Framework

The Healthy Minds Framework supports schools to make changes, develop a whole school model and create an emotionally healthy environment for children, young people and staff. Schools progress through the bronze, silver and gold elements of the Healthy Minds Framework, as outlined in figure 4.

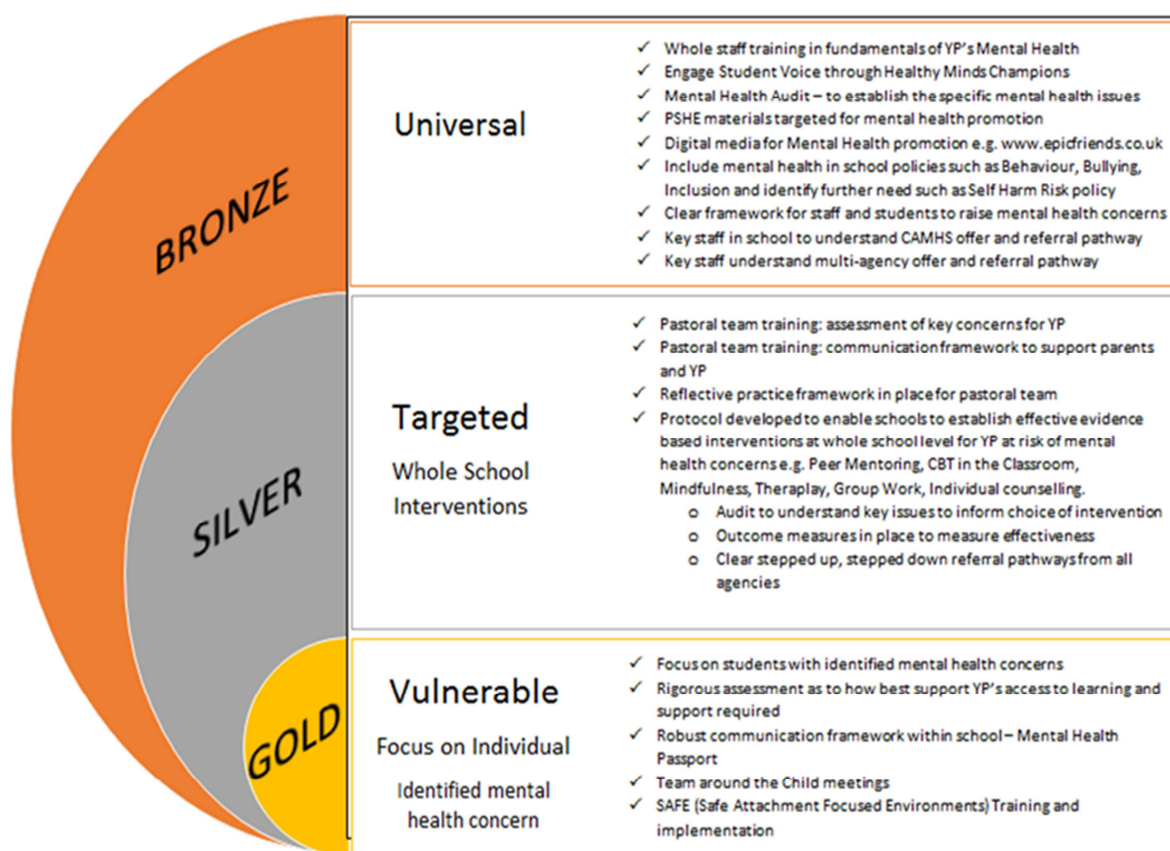


Figure 6 Sheffield's Healthy Minds Framework

The Healthy Minds Framework has been recognised nationally as good practice, with members of the pilot team speaking at numerous national events and also sharing learning with other areas. This success led to Sheffield being selected as one of the areas for specific focus in the Department for Education's external evaluation. The overall aim of the Healthy Minds Framework is to ensure that low level mental health needs are identified as early as possible and support is provided, whilst higher level mental health needs are supported into specialist services as effectively as possible. The Healthy Minds Framework goals<sup>1</sup> include:

<sup>1</sup> Please note these goals have not yet been formally agreed with the provider for the roll-out of the Healthy Minds Framework.

- Development of joint working relationships between schools and CAMHS professionals to support mental health in school.
- Improving relationships between schools, CAMHS and other agencies to enable joined up mental health support for children and young people.
- Improving understanding of the referral system for all professionals involved in schools.
- Reducing the number of did not attend's (DNA's) in CAMHS (for children/young people who attend a school where the Healthy Minds Framework has been implemented).
- Upskilling of school staff to enable them to manage mental health in schools as appropriate.
- Support schools who are commissioning additional mental health support to commission the support needed for their school population.
- Reducing the number of inappropriate referrals from areas with the Healthy Minds Framework.
- In the longer term, reducing the number of referrals into specialist CAMHS from areas with the Healthy Minds Framework.

Through our LTP we have committed funding to 'roll out' our Healthy Minds Framework and to sustain it. In the first instance the Healthy Minds Framework will be expanded to cover a further 40 schools, using a locality based model of delivery. SC NHS FT will be working closely with commissioners and schools to phase the 'roll out' of the programme and to enhance the reach of the work to as many schools as possible. There is a commitment to continue to roll out this work in a phased manner as the evaluation progresses and impact is demonstrated. We are also working with agencies such as Learn Sheffield, Inclusion Services and MAST services to identify how schools, who are not part of phase one of the roll-out, can also receive additional mental health support.

#### **4.5 Training for Schools**

Alongside the development of the Healthy Minds Framework, we have also commissioned free mental health training which every school has access to. This training was commissioned following a needs analysis and feedback from schools as focuses on three areas:

- Mental Health First Aid.
  - Provided by Chilypep, aims to equip school staff with the skills to support children and young people with mental health conditions, by giving them the skills to spot and support mental health problems as early as possible.
- Attachment Training.
  - Provided by Hope Attachment, this aims to give school staff improved capacity to support looked after children in school.



- Flower 125 Health Programme.
  - Provided by Flower 125, this programme aims to give school staff comprehensive training in supporting the health of children and young people in school – particularly emotional wellbeing and mental health.

All of this training has been provided free to schools for 2016-17, commissioner are currently working with schools and Learn Sheffield to identify how training can continue to be provided on a consistent basis in a future. The work of our developing the workforce workstream will also inform the future direction of this work.

#### **4.6 Let's Talk Directory**

In response to feedback received during the CAMHS School Link Pilot that it wasn't clear what emotional wellbeing and mental health services were available in the city, we commissioned the [Let's Talk Directory](#). This directory provides information on a range of services in Sheffield and the mental health conditions they support. This directory has been well received by schools and young people; it is the most downloaded item from the CCG's website in the past two months. We are planning to update the directory in January 2017 from the feedback we have received. In the longer term, we are exploring how we can improve existing directories such as the Sheffield Directory (Local Offer), to provide a single reliable place that professionals, children and young people can use to find what mental health services are available.

#### **4.7 Next Steps**

- Roll-out the Healthy Minds Framework in 2017.
- Work with Learn Sheffield, Inclusions Services, MAST and the voluntary sector to ensure that schools without the Healthy Minds Framework also have improved mental health support.
- Identify a single location for to list all emotional wellbeing and mental health services for children and young people.

### **5. What does this mean for the people of Sheffield?**

Successful delivery of the Future in Mind Transformation Programme should lead to improved mental health support and outcomes for the people of Sheffield. Benefits for the people of Sheffield include:

- A workforce which can provide consistent support for the emotional wellbeing and mental health needs of Sheffield's children and young people.
- Clear and reliable information on the mental health services that is available in Sheffield, with straightforward pathways to access support.
- Enhanced support and care for vulnerable children, including those at risk of committing suicide, those who are looked after and those of who

have multiple health needs such as learning disabilities and mental health.

- Improved support in schools, leading to improved emotional health and wellbeing in the school population.
- Redesigned specialist mental health services which are built around the needs of children and young people, and are more responsive to the needs of Sheffield.
- Reduced waiting times for specialist mental health services.
- Services that Sheffield people access will be more joined up, with Sheffield CCG and Sheffield City Council working closer together than ever before.
- Through our engagement approach, the people of Sheffield have a voice in the transformation programme and on-going delivery of services.

## **6. Recommendation**

The Committee are asked to:

- Consider the progress of the transformation programme so far.
  - Provide views on the areas of work.
  - Provide comments/feedback on how this work could be further developed.
  - Raise concerns if any areas of emotional wellbeing and mental health for children and young people do not appear in the LTP, but the Committee believes they should be.
  - Support the transformation programme going forward by using the group's influence to help support work with local, regional and national partners.
-



## Report to Children, Young People & Family Support Scrutiny & Policy Development Committee

Monday 19<sup>th</sup> December 2016

---

**Report of:** Policy & Improvement Officer

---

**Subject:** Work Programme 2016/17

---

**Author of Report:** Diane Owens, Policy and Improvement Officer  
[diane.owens@sheffield.gov.uk](mailto:diane.owens@sheffield.gov.uk)  
0114 273 5065

---

The latest draft of the work programme is attached at Appendix 1.

The work programme aims to focus on a small number of issues in depth. It remains a live document throughout the year and is brought to each committee meeting.

**The Scrutiny Committee is being asked to:**

- Note the contents of the work programme and provide any comment / feedback

**Children, Young People & Family Support Scrutiny & Policy Development Committee  
Draft Work Programme 2016-17**

**Chair:** Cllr Ian Saunders

**Vice Chair:** Cllr Steve Ayris

[Meeting Papers on SCC Website](#)

**Meeting day/ time:** Monday 1-4pm

**Please note:** the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
<b>Monday 20th February 2017</b>			
Page 32 Attainment 2015-16	A further report on attainment (following the report the committee received in November 2016), to include more detailed data on localities, SEN, BME and EAL and Pupil Premium.	Jayne Ludlum, Executive Director of Children, Young People & Families  Stephen Betts, Learn Sheffield, Interim Chief Executive  Pam Smith, Head of Primary & Targeted Intervention  Kate Wilkinson, Service Manager - Performance & Analysis Service	Agenda Item

Sheffield Children's Safeguarding Board	<p>This report will provide an update on the work of the Safeguarding Board, including current priorities and challenges. It will also reflect the views of the young people that the board will be engaging with to develop and shape its plans.</p> <p>The Sheffield Children's Safeguarding Board Annual Report 2015/16 and the Business Plan 2016/17 were sent to Committee members in October as background documents for the session.</p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Victoria Horsefield, Assistant Director, CYPF - Children and Families</p> <p>Other officers tbd</p>	Agenda Item
<p>Sheffield Sexual Exploitation Service Annual Report 2015-16 &amp; Update Report</p> <p>Page 33</p>	<p>These reports will provide an update on the work of the Sexual Exploitation Service and partner agencies working to address child sexual exploitation.</p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Victoria Horsefield, Assistant Director, CYPF - Children and Families</p> <p>Other officers tbd</p>	Agenda Item
Developing the Children's Centre model in Sheffield	<p>This report will provide an update with regards to proposals to develop Children's Centres into Family Centres, which would provide services for families with children from pre-birth to 19 years old, or to 25 if the young person has a disability. These proposals are being consulted on between 1st November 2016 and 31st January 2017. This report will provide an update in terms of the outcomes of this consultation process and next steps.</p>	<p>Cllr Jackie Drayton, Cabinet Member for Children, Young People &amp; Families</p> <p>Nicola Shearstone, Head of Service, Children, Young People &amp; Families</p>	Agenda Item

Monday 3rd April 2017			
Youth Services in Sheffield	To understand the latest developments in terms of work to look at the future of youth services in Sheffield. This follows a report received by the Committee in March 2016 on "Youth Services in Sheffield", which the committee requested a further update on.	Sam Martin, Assistant Director - Lifelong Learning and Skills  Other officers tbd	Agenda Item
Skills development in Sheffield	<p>The Sheffield City Region Devolution Deal would give the region £1.3 billion to spend over the next 30 years. The Deal would offer new powers and funding to improve infrastructure, transport, skills, housing and other drivers of business growth. In terms of improving skills this would mean - investing in education infrastructure, better skills, employment and adult education</p> <p>The committee could receive a report to enable them to understand the implications of these proposals and future developments specifically in terms of skills development for young people.</p>	Tony Tweedy, Director - Lifelong Learning and Skills  Other officers tbd	Agenda Item
<b>Briefing Paper</b> Adoption Annual Report	The committee receive an annual report to enable them to consider priorities and performance over the past 12 month The committee could also look at the implications of the 2016 Children & Social Work Bill in terms of adoption and fostering services.	Joel Hanna , Acting Assistant Director - Provider Services	Briefing Paper
<b>Briefing Paper</b> Fostering Annual Report	As above.	Joel Hanna , Acting Assistant Director - Provider Services	Briefing Paper

<b>Other topics / sessions</b>			
Youth Services in Sheffield	<p><b>January 2017 2016</b>  A focus group session could be organised for the scrutiny committee (or a sub group of the committee) to enable committee members to feed into proposals around youth services.</p>	Sam Martin, Assistant Director Lifelong Learning & Skills	Focus group

## Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest  
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact  
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance  
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent  
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches  
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

### Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome





## Report to Children, Young People and Families Scrutiny & Policy Development Committee

**Report of:** Jayne Ludlam, Executive Director of Children, Young People and Family Services

**Subject:** Update on recommendations from Scrutiny Prevent Task Group

**Author of Report:** Sam Martin (CYPF), Maxine Stavrianakos (Communities)

**Summary:**

In the autumn of 2015 the CYPF Scrutiny Committee established a working group to explore the implementation of the Government's new PREVENT Duty in Children's Services and Schools in Sheffield. The working party reported to the Scrutiny Committee in December 2015 and made a series of recommendations. The Committee has asked that an update report be provided to their December 2016 meeting. This report provides that update.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	<b>x</b>
Other	

**The Scrutiny Committee is being asked to:**

Note the contents of the report and request any further updates as appropriate.

**Background Papers:**

Report of the CYPF Scrutiny Committee Prevent Task Group, December 2015

**Category of Report:** OPEN

## Background

In the autumn of 2015 the CYPF Scrutiny Committee established a working group to explore the implementation of the Government's new PREVENT Duty in Children's Services and Schools in Sheffield. The working party reported to the Scrutiny Committee in December 2015 and made a series of recommendations. The Committee has asked that an update report be provided to their December 2016 meeting. This report provides that update.

## What Is Prevent?

PREVENT is a strand of the Government's wider Counter Terrorism Strategy (CONTEST). The Counter Terrorism and Security Act of 2015 makes the implementation of PREVENT a statutory duty for public bodies, including local authorities, schools and colleges, the police and health services.

The PREVENT strategy aims to stop people becoming terrorists or supporting terrorism by:

- Challenging extremist ideologies (that might be promoted through internet propaganda or extremist speakers).
- Safeguarding Individuals who are at risk of being drawn into terrorism.
- Supporting institutions (including schools, councils, universities, faith organisations, etc.) to address the risk of terrorism.

PREVENT is a *safeguarding issue* and seeks to support individuals, and divert them away from risky behaviour, *before they get involved in criminal activity*. It is important to note that PREVENT is concerned with *all* forms of terrorism, including that driven by extreme Islamist ideology, extreme right wing groups, animal rights extremism or others. The PREVENT agenda is not intended to close down sensible debate about terrorism, religion, moral issues or global politics.

## Key Developments in 2016

The following report outlines the current position against the recommendations made in the original Scrutiny working group report of December 2015. However, a number of overarching developments are also worth noting:

In June 2016 the Home Office has published a new *Counter-Extremism Strategy*. Distinct from, but sitting alongside, the Prevent Strategy, the Counter Extremism Strategy, which is managed by a separate Home Office department, is aimed at tackling behaviours and ideologies, which although not directly related to terrorism, undermine community cohesion and foster extremism. The strategic objectives include building partnerships with civil society groups opposed to hate, building cohesive communities, and disrupting extremist ideologies. The Prevent Strategy remains explicitly focused on identifying and supporting *individuals* who are

vulnerable to getting drawn into terrorist activities. There are areas where the implementation of the two strategies are clearly complementary, however, the Counter Extremism Strategy has not yet been made a statutory duty like the PREVENT strategy and there are currently no legal powers associated with it. Certainly some of the issues explored by the Scrutiny working group, such as those relating to school curriculum materials on 'British Values' (referred to as 'fundamental' or 'shared' values within the new *Counter Extremism Strategy*), or support for community groups that promote community cohesion, now sit more firmly within the remit of the Counter Extremism Strategy, not PREVENT. How this will affect the responsibilities or expectations on local authorities and other partners will become clearer as the Home Office starts to roll out implementation of the new strategy in 2017.

In relation to the implementation of the PREVENT duty in Children and Young People's services, officers in CYPF and Communities have:

- Coordinated the delivery of initial training and awareness sessions to 330 council Children and Young People's services staff and managers between July 2015 and March 2016.
- Delivered, in partnership with Learn Sheffield and the Sheffield Safeguarding Children Service, training and awareness sessions to senior leaders and safeguarding leads in all Sheffield schools – further sessions are planned in the autumn term 2016/17.
- Ensured that clear Safeguarding advice and referral pathways are in place to respond proportionally to the needs of any potentially vulnerable children and young people.

### **Update on Recommendations from the Scrutiny Report of December 2015**

The following sections set out the recommendations from the December 2016 Scrutiny Report and the current position against these recommendations.

Recommendation 1 The Children Young People & Families Portfolio continue to recommend to the Home Office / Department of Education that in reviewing Prevent training materials they ensure they are appropriate for the target audiences, including those working with primary age children and that materials are accessible in terms of language (translation/interpretation) and cognitive ability.

Recommendation 2 The Children Young People & Families Portfolio continue to engage with the Department of Education to encourage the development of further curriculum based materials to support both Primary and Secondary Schools with work around

cohesion and integration and managing “safe conversation” as required by the legislation.

The primary contact with Government regarding the implementation of PREVENT is the Home Office, who hold regular meetings with Prevent local authority leads, and feedback has been provided by Sheffield and local authorities across the country through this route about the development of appropriate resources for schools.

Since the Scrutiny Report, a small number of Sheffield schools and post 16 learning institutions, and youth services have tested some Home Office education materials and provided feedback on their suitability. Young people involved in the pilots said they found the materials useful, non-stigmatising and well written and they have subsequently been shared with some local educational establishments.

In 2016 the Home Office have commissioned a nationally respected charity called the *Tim Parry Jonathan Ball Foundation for Peace* to provide school based programmes to help pupils think about issues of radicalisation and extremism, and to help teachers plan and deliver successful classroom based learning, including having ‘safe conversations’ about difficult issues like extremism and terrorism. These programmes have been tried and tested in other local authority areas and are specifically tailored to Primary, Secondary and FE sectors. Council officers have worked with Learn Sheffield to offer these programmes to Sheffield schools, and the first programmes will be run in the Autumn Term

Materials aimed at Primary age pupils are still difficult to find and this continues to be raised nationally. The Home Office has supported the establishment in 2016 of a new online resource: Educate Against Hate which acts as a repository of resources and learning materials, which many schools have found useful and as it grows should provide a wider range of potential resources. It is also likely that curriculum material more suitable for Primary age may be developed as part of the Government *Counter-extremism Strategy* which will focus more on issues like community cohesion or democratic values, which are likely to be of more interest to Primary schools in terms of curriculum delivery.

Local schools, with the support of, and independently from the Council, continue to develop tailored material and approaches to support staff training and curriculum delivery across this agenda.

In response to direct requests from schools, Council Officers are engaging with the SACRE committee to source locally tailored and credible religious literacy resources to support conversations with students.

Recommendation 3 Any relevant local best practice materials identified by the Children Young People & Families Portfolio are shared with the Home Office / Department of Education.

There are now formal routes established with the Home Office for promoting local good practice and resources – through the Home Office Provider network and the Prevent Innovation Fund.

Learn Sheffield, in their wider role, identify and coordinate the sharing of good practice between local schools and this will continue through regular Prevent briefings.

The Prevent Working Group, established through the Equality Hubs network, covers within its aims, a review of Prevent training material and the identification of local good practice.

Local partners are working with the Home Office HE / FE Prevent Coordinator to host a regional event to share good practice within the FE sector.

Recommendation 4 In order to support the development of good practice and ensure parents have effective advice and support we recommend that the Children Young People & Families Portfolio ensure e-safety training and best practice materials are shared more broadly within the City including all members of the 0-19 Partnership and Learn Sheffield.

The Sheffield Safeguarding Children Service continues to provide support to schools, children's services and partner agencies about e-safety, including training as follows:

- A whole school approach - 2 day training (3x per year)
- Delivering Online Safety sessions for parents (3x per year 2 hour afternoon slots)
- Delivering Online Safety Training for School staff (3 x per year 2 hour afternoon slots)
- Online Safety Refresher courses (3x per year 2 hour afternoon slots)

The e-Learning Service also provides a range of **additional services**:

- 1x lunchtime seminar – multi-agency audience
- Update of website (inc. school training offer)
- Update of e-safety procedures/policy (2x per year)
- Contribution to Annual Report – 1 page
- Training consultation with Safeguarding education advisers/consortium to update safeguarding training
- Update of E-Safety audit (annual)
- Update of E-Safety policy (annual)
- Review of the pupil/schools questionnaire (annual)
- Update of the E-Safety curriculum (annual)

- Meeting with SSCB Board representative (3x per year) – monitoring meeting plus board rep providing safeguarding information of relevance to the e-safety package

The E-learning service will also offer additional support on a traded basis to schools and other organisations including, staff meetings, parents events, pupil voice consultations or input into curriculum events. Schools that purchase a Primary enhanced, or any Secondary or Special School package from the E- Learning Service may choose to allocate time from their package to this work.

We are signposting local educational establishments, organisations and communities to the [saferinternet.org.uk](http://saferinternet.org.uk) website, which provides advice and guidance regarding e-safety and internet filtering, specifically in relation to Prevent.

Recommendation 5 In order to ensure skills and expertise are maximised and that there is sustainability and continuity in terms of work undertaken the Prevent Silver Group work more closely with the voluntary, Community and faith sectors through existing networks, including the Equality Hub Network and the Religion and Belief Hub (a sub group of the Network).

Following the initial Scrutiny Committee recommendations, Council officer leads for Prevent have been working closely with the Religion and Belief Hub chair to develop a collaborative approach to Prevent with the VCF sector and communities. This has led to:

- A Prevent presentation to the Religion and Belief Hub, and the Thriving VCF Leadership Network in June 2016.
- Establishment of the Prevent Working Group which met initially in September 2016 and which will be an ongoing forum for dialogue on Prevent between partners, the VCF sector and community members.
- Commissioning of the Tim Parry Jonathan Ball Foundation for Peace to deliver a 'Radical Dialogue' programme in 2017.

Recommendation 6 In order to have a greater input from Elected Representatives as strategy and approaches are developed and to support engagement with communities, further consideration is given in terms of the options for increasing the involvement and engagement of Elected Representatives around Prevent.

Following discussion with the new Cabinet Lead for Prevent, it was agreed to provide Prevent briefing sessions, open to all Elected Members. Initial sessions were held in July and September 2016 and since the initial report, a number of Members, from three parties have been briefed. It is planned that Elected Members will be invited to

participate in the Radical Dialogue programme in the New Year. We will be exploring the possibility of a Member Reference Group with the Cabinet Lead.

Recommendation 7 That officers leading on Prevent continue to work with National Government to look at opportunities for funding to support work with the voluntary, community and faith sectors and local communities.

As described above, the Home Office has in 2016-17 commissioned a voluntary organisation called *the Foundation for Peace* to deliver training and awareness programmes across local authorities in the North of England including in Sheffield. The *Foundation for Peace*, though not based in Sheffield, has delivered successful programmes in schools in other authorities. The Foundation plan to begin delivery in Sheffield in November.

In the last few months there have been a number of funding opportunities from the Home Office for voluntary, community and faith organisations in relation to prevent and broader agendas around extremism, cohesion and hate crime:

- The Prevent *Innovation Fund* seeks to support projects which prevent radicalisation and terrorism including education, awareness resources.
- The *Building a Stronger Britain Together* programme will support organisations and projects that promote community cohesion and tackle extremism.
- Hate Crime national action plan - places of worship security funding scheme
- Hate Crime Community Projects: a new fund has been launched to develop a range of pilot projects to tackle hate crime.

Information about these opportunities has been shared through relevant networks of VCF providers, including the Equality Hubs.

Recommendation 8 The Task Group recommends that, in order to ensure effective processes are in place, that referrals into the safeguarding service continue to be monitored; and that effective feedback is given to individuals and agencies to ensure that only appropriate referrals are being made.

Recommendation 9 In order to monitor the impact of any changes to the telephone based safeguarding advice and support services the Children Young People & Families Scrutiny Committee requests an update report from Children Young People & Families Portfolio by August 2016.

Recommendation 10 In order to support work with vulnerable individuals the Council's approach to information / data gathering and collation

continues to be explored and that Prevent leads engage in this work.

The first point of contact for advice and reporting concerns in relation to Prevent is the Sheffield Safeguarding Children Service. They will provide direct feedback to providers regarding referrals and appropriately signpost cases to support.

Corporately, the Insurance and Risk Team have undertaken a review of local Prevent safeguarding processes to provide assurance and to identify and mitigate any risks.

Local data recording will be considered as part of the current re-procurement of Social Care information systems. There is currently a national pilot review in relation to Channel. It is expected that this will ultimately lead to more definitive guidance to local authorities and national standardisation in terms of system implementation and data recording. The findings of the review are not currently expected until 2018.

Recommendation 11        The Children Young People & Family Support Scrutiny Committee Requests an update on progress against their recommendations by the end of 2016.

Recommendation 12        The Committee also recommends that the Healthier Communities & Adult Social Care Scrutiny Committee consider looking at Prevent as part of their future work programme.

The Healthier Communities and Adult Social Care Scrutiny Committee are considering Prevent as a future agenda item. Prevent is included routinely in the annual Community Safety report to the Safer and Stronger Communities Scrutiny Committee.

---





## Report to Children, Young People and Families Scrutiny & Policy Development Committee

**Report of:** Jayne Ludlam, Executive Director of Children, Young People and Family Services

**Subject:** Update on Destinations of Learners affected by the withdrawal of A Level Courses at Peaks Centre, and review of Post 16 provision.

**Author of Report:** Sam Martin, Assistant Director, Lifelong Learning, Skills and Communities.

**Summary:**

In August the Committee took a report from the Sheffield College on the college decision to withdraw the provision of A-Level courses at its Peaks campus in the South East of Sheffield. Thirty-four learners in Year 11 who had been offered a place at Peaks to take A-Levels were being helped by the college to secure an alternative course for September 2016. The committee requested an update once data had been received by the council on the final learning destinations of the affected learners. This report provides that update.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	<b>x</b>
Other	

**The Scrutiny Committee is being asked to:**

Note the contents of the report.

**Background Papers:**

None

**Category of Report:** OPEN

# **Report of the Executive Director of Children's Services** **Destinations of Learners affected by the withdrawal of A Level** **Courses at Peaks Centre, and review of Post 16 provision.**

## **1. Introduction**

1.1 In August the Committee took a report from the Sheffield College on the college decision to withdraw the provision of A-Level courses at its Peaks Campus in the South East of Sheffield. Thirty-four learners in Year 11 who had been offered a place at Peaks to take A-Levels were being helped by the college to secure an alternative course for September 2016. The committee requested an update once data had been received by the council on the final learning destinations of the affected learners. This report provides that update.

## **2. How the information has been collated**

- 2.1 Sheffield City Council has agreement with all schools and colleges in the city to assist with the tracking of post-16 learning choices and destinations after Year 11. All pupils choose and apply for Post 16 courses (whether A Levels, apprenticeships or vocational courses) through a shared system called UCAS Progress. All learning institutions report through a data sharing agreement with the Council in the autumn term which courses learners have enrolled onto. The council uses this data to fulfil its statutory duties to support young people into education, training and employment.
- 2.2 The data in this report is correct at the end of November 2016. It should be noted that there are times when students enrol and start a particular course of post-16 learning, but subsequently drop out, or change to a different course. This could be for a range of reasons. Any students that drop out without moving to an alternative course would be supported by the council and its targeted careers advice provision to secure an alternative place.
- 2.3 Due to the low numbers of learners affected by the changes at the Peaks centre, data at individual learner level has not been provided in this report on order to respect learner confidentiality and data protection rules.

### 3 Destinations

3.1 All the learners have enrolled on an alternative course of learning. The table below shows the destinations of learners as at November 2016.

Type of Course	School 6th Form	6th Form College	Further Education - College	Total
AS/A2 Levels	13	4	9	26
Health & Social Care Level 3			1	1
Business BTEC L3			1	1
Games Development & Interactive Media L3			1	1
Science Applied (with Forensics) L3	1			1
Health & Social Care Level 3			1	1
Applied Science (Medical Science) L3			2	2
Sport Level 3			1	1
Grand Total	14	4	16	34

3.2 Further notes on the data:

- 6 learners chose alternative courses outside of Sheffield, including at Chesterfield College, Thomas Rotherham College and Eckington school. Due to the geography in the South East of Sheffield, these institutions are for many pupils closer than alternative institutions in other parts of the city and a number of students each year choose post-16 courses with them
- 26 of the 34 learners chose A-Level courses either at a school sixth form (including All Saints, King Edward, Tapton and Notre Dame schools) or outside Sheffield, or a College (either in or out of Sheffield).
- 5 Learners chose to stay at the Peaks Campus, choosing an alternative Level 3 course.

### 4. Post-16 planning

4.1 As highlighted in the subsequent report to the Scrutiny Committee in September, this issue in the South East of Sheffield has exposed the absence of an adequate planning dialogue between post-16 learning institutions across the city that might have gone some way towards averting or, at least, ameliorating this situation. As a result, it has been agreed to revive this planning dialogue, under the auspices of Learn Sheffield and with the support of the City Council, as part of a refreshed post-16 strategy for the city. This will be overseen by a strategic leadership group chaired by the Chief Executive of Learn Sheffield and with representation from all parts of the Sheffield learning community, including, schools, colleges and training providers. A leadership group will have met and finalised its work streams by February half term and it will be in a position to provide a more substantial update and some initial findings by Easter.

**5. Recommendation**

- 5.1 That the Scrutiny Committee notes this report.